भाकुअनुप-राष्ट्रीय प्राकृतिक रेशा अभियांत्रिकी एवं प्रौद्योगिकी संस्थान

ICAR-National Institute of Natural Fibre Engineering and Technology

(पूर्व भाकुअन्प-निरजैफ्ट Erstwhile ICAR-NIRJAFT)

भारतीय कृषि अनुसंधान परिषद INDIAN COUNCIL OF AGRICULTURAL RESEARCH

12, रीजेन्ट पार्क, कोलकाता -700040 12, REGENT PARK, KOLKATA -700040

(आईएसओ 9001:2015 प्रमाणित संस्थान ISO 9001:2015 CERTIFIED INSTITUTE)

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F.No.18(2)/2018/Y.P./Adm-I

Dated: 12.02.2021

## WALK-IN-INTERVIEW

Applications are invited through online mode for engagement of 01 (one) Young Professional-II (IT) purely on short term contractual basis to support the implementation of ICAR-ERP solution at ICAR-National Institute of Natural Fibre Engineering and Technology, 12 Regent Park, Kolkata - 700040. The eligibility criteria and other details for the said position are as under:

Name of the Position	Vacancy position	Educational Qualifications	Age limit	Date of Walk-in- Interview
Young Professional-II (IT)	<b>01</b> (One)	<ul> <li>Essential Qualifications:</li> <li>Graduates with at least 60% marks in Computer Application /Information Technology/Computer Science/ Artificial Intelligence/ Operating System / Software Engineering/ Computer Graphics with one year working experience in the relevant field.</li> <li>OR Masters in Computer Application/ Information Technology/Computer Science/Artificial Intelligence/ Operating System/ Software Engineering /Computer Graphics.</li> <li>Desirable Qualifications:</li> <li>Candidates having experience in MIS- FMS/ERP Solution will be preferred.</li> </ul>	<b>21-45 Yrs.</b> (Relaxation as per rules.)	27.02.2021 at 11:30 A.M.

**Place of Walk-in-Interview:** Meeting Room, 1<sup>st</sup> Floor, CT Building, ICAR-National Institute of Natural Fibre Engineering and Technology, 12, Regent Park, Kolkata-700040.

Place of Posting: ICAR-NINFET, Kolkata.

2.02.21

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#### **Terms & Conditions:**

- 1. Owing to the prevailing COVID-19 crisis, the eligible candidates are requested to send their scanned copy of application in the enclosed proforma addressed to the Director, ICAR-NINFET, Kolkata -700040 appended with detailed bio-data affixing recent passport size photograph of the candidate and copies of self-attested certificates in support of age, qualifications, experience, and other credentials to <u>aaoadm1icarnirjaft@gmail.com</u> latest by 5:00 PM of 22.02.2021. All applications received after the mentioned time limit will be summarily rejected. After screening of the applications as prescribed in Annexure-I, eligible candidates will be informed through email well in time.
- 2. A consolidated amount of **Rs. 35,000/-** (Rupees thirty-five thousand only) will be paid to the selected candidate as monthly remuneration.
- 3. The above position is purely on temporary basis. Selected candidate will not be entitled for any claim for regular appointment/absorption in this Institute or in ICAR in future.
- 4. The selected candidate will be initially engaged for a period of one year which may be extended for subsequent two more years (01 year at a time) based on needs of the Institute and work performance of the selected candidate. However, the appointment will be purely contractual basis and may be terminated at any time during the period without assigning any reason thereof.
- 5. Candidates should produce "No Objection Certificate" from his/her present employer, if employed elsewhere.
- 6. No T.A./D.A. will be paid for appearing in the Interview.
- 7. Age will be reckoned from the date of Walk-in-Interview.
- 8. Eligible candidates will have to report at this Institute <u>one hour prior</u> to schedule date & time with all documents (qualifications, experience etc.) in original for verification. Candidate will not be allowed to attend the Walk-in-Interview who comes after **12:30 P.M.**
- 9. If any candidate is found to have submitted false claims at later stage, his/her candidature will be summarily rejected and no correspondence will be entertained in this regard.
- 10. In view of COVID-19 Pandemic, Strict Social Distancing norms will be followed. No candidate will be allowed to enter ICAR-NINFET campus without mask.
- 11. Canvassing in any form will liable to disqualify the candidature. The Director decision will be final and binding in all respect.

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#### Sr. Administrative Officer



ICAR-National Institute of Natural Fibre Engineering and Technology 12, REGENT PARK, KOLKATA -700040

ई-मेत-E-Mail- director.ninfet@icar.gov.in, nirjaftdirectorcell13@gmail.com, तेवसाइट/Website: www.nirjaft.res.in



(Signature of the Candidate)

#### APPLICATION FORM

Application for the post of .....at ICAR-NINFET, Kolkata.

1.	Name of the candidate (in Block letters)	
2.	Father's /Guardian's Name	Affix here passport
3.	Date of Birth (DD/MM/YYYY)	size photograph
4.	Age as on 27.02.2021	
5.	Sex (M/F/T)	
6.	Nationality	
7.	Category (SC/ST/OBC/General)	
8.	Mobile No.	
9.	E-mail ID	
10.	Marital Status	
11.	Address with PIN Code:	
	1. Permanent Address	
	2. Corresponding Address	

#### 12. Details of Educational Qualifications from 10<sup>th</sup> onwards:

Qualification	Board/University	Year of passing	Maximum marks	Marks obtained	Percentage/grade

13. Details of Experience (include experience of one year and above only):

Sl. No.	Position held	Employer	Period (from)	Period (to)	Total Experience

14. No objection certificate from the present employer:

15. Additional information, if any:

16. Self-declaration regarding truthfulness in application:

#### DECLARATION

I.....hereby declare that all statements made in the application form are true/ correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature/ appointment may be cancelled without any notice.

No/ 202:21

Date:

Place:

# Evaluation criteria for short listing and final selection of the candidates

1. <u>Nationality</u> : The candidate must be a citizen of India.

#### 2. Evaluation method:

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Criteria	Educational Qualification				Experience	Personal Interview	Total
Total marks	60 Marks						-
Breakup	10th (Secondary)	12 <sup>th</sup> Higher secondary	Graduation (Bachelors)	Post Graduation	10 Marks	30 Marks	100 Marks
	(I)	(II)	(III)	(IV)			
Maximum marks	15	15	15	15			

2.1. Essential Educational (Academic) Qualification : 60 marks

For essential educational qualifications, based on Percentage Marks / CGPA / Grade obtained, in 10<sup>th</sup>, 10+2, Graduation and Post-Graduation the marks will be awarded as follows:

Marks or OGPA or Grade obtained	Marks to be awarded	
Marks >90 and upto 100% or CGPA >9.0 and upto 10.0 or Grade-A1	Fifteen (15)	
Marks >80 and upto 90% or CGPA >8.0 and upto 9.0 or Grade-A2	Thirteen (13)	
Marks >70 and upto 80% or CGPA >7.0 and upto 8.0 or Grade-B1	Eleven (11)	
Marks >60 and upto 70% or CGPA >6.0 and upto 7.0 or Grade-B2	Nine (9)	
Marks >50 and upto 60% or CGPA >5.0 and upto 6.0 or Grade-C1	Seven (7)	
Marks >40 and upto 50% or CGPA >4.0 and upto 5.0 or Grade-C2	Five (5)	
Marks from 30 and upto 40% or CGPA from 3.0 and upto 4.0 or Grade-D1	Four (4)	
Marks <30% or CGPA (<3.0) or Grade- D2	Zero (0)	

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#### 3. Experience

Two (02) marks will be given for each year of experience in the relevant subject to maximum of 10 marks.

4. <u>Personal Interview</u> : 30 marks

#### Note:

- 1. Only 10 numbers of candidates who stand sufficiently high in merit on the basis of aggregate marks obtained in respect of essential educational qualifications & experience criteria as mentioned in the Score card table given under para 2 above, will be shortlisted for calling to attend the interview. A merit list of all candidates fulfilling the essential eligibility criteria in all aspects will be prepared and top 10 numbers of candidates in the merit list will be shortlisted. If any or few or all of the first 10 numbers of shortlisted candidates express his / her unwillingness / disinterest to attend the interview, the candidates in required number positioned at SI. No. 11 onwards in the said merit list may be given opportunity to attend the interview.
- 2 Final selection will be on the basis of candidate's performance in the shortlisting and interview taken together in order of merit.

#### **Tie-breaking Principles**

## A. For shortlisting the candidates for interview:

a) In a case where the total marks obtained in r/o column No. I to IV are equal, the candidate senior in age will be ranked higher.

### B. For final selection of the candidates:

a) In a case of the overall equal marks, the candidate senior in age will be ranked higher.

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