



भाकृअनुप-राष्ट्रीय प्राकृतिक रेश अभियांत्रिकी एवं प्रौद्योगिकी संस्थान
ICAR-National Institute of Natural Fibre Engineering and Technology

(पूर्व भाकृअनुप_निरजैफ़्ट Erstwhile ICAR-NIRJAFT)

भारतीय कृषि अनुसंधान परिषद INDIAN COUNCIL OF AGRICULTURAL RESEARCH

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(आईएसओ 9001:2015 प्रमाणित संस्थान ISO 9001:2015 CERTIFIED INSTITUTE)

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फा.सं. F.No: 3(15)/Adm.III/Overhead Tank Cleaning/ARC/19-20

दिनांक Dated:- 12.12.2019

To

M/s Tankcare

421, Ho Chi Minh Sarani

Kolkata: 700 061

Subject: Award Of Annual Rate Contract for cleaning of Overhead Tanks & Underground Reservoir at ICAR NINFET, 12 Regent Park, Kolkata-700040

Sir,

With reference to your quotation submitted against this Institute's tender enquiry F.No. 3(15)/Adm.III/Overhead Tank Cleaning/ARC/19-20 dt 10.10.19 (eTender id: 2019_DARE_510041_1) on the subject mentioned above, the Competent Authority has been pleased to accept your offer. The formal order of Annual Rate Contract is hereby placed with your firm for Cleaning of Overhead Tanks & Underground Reservoir at ICAR NINFET, 12 Regent Park, Kolkata-700040 for a period of two years w.e.f **01/01/2020 to 31/12/2021** as per details mentioned below:

Sl. No.	Description	Frequency
01	Cleaning of Overhead tank/underground reservoir	Quarterly (4 services per year for each tank)
*	If any overhead / underground tank needs to be cleaned due to unforeseen incident or any emergency, or any overhead/ underground tank can not be cleaned during the quarterly service due to any reason then it will be done on prorata basis of the quoted price	Need based

Sl. No.	Item Description	TOTAL YEARLY RATE excluding GST (₹)	Total yearly GST Amount (₹)	Total cost inclusive of 04 services per year including all manpower, labour, material, transportation, uniform, ESI, EPF, and taxes etc. (₹)	Rate per tank per service without GST (₹)
1	Overhead tank: 1,001 to 2,000 Ltrs. : (Rate for Total 24 Nos.of tanks, 4 services per year)	56,832.00	10,229.76	67,061.76	592.00
2	Underground tank: 10,000 to 20,000 Ltrs. : (Rate for Total 01 No.of tank, 4 services per year)	7,424.00	1,336.32	8,760.32	1856.00
3	Underground tank: Above 20,000 Ltrs. : (Rate for Total 02 Nos.of tanks, 4 services per year)	24,768.00	4,458.24	29,226.24	3096.00

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Scope of Work :

The job of cleaning of overhead water tank / underground reservoir shall include the following:

- i) **Mechanized Dewatering** : Removal of water and sludge with the help suitable pump.
- ii) **Sludge Removal** : Removal of mud, sand and solid particles with the help of suitable pump for this specific purpose.
- iii) **High Pressure Cleaning** : Cleaning of floor, walls and ceiling with the help of suitable high pressure jet.
- iv) **Vacuum Cleaning** : Vacuum cleaning is to be done to clean the leftover physical impurity from the floor.
- v) **Anti-bacterial Spray** : Spraying of non-toxic bio degradable, eco friendly antibacterial agent certified by a Govt. approved laboratory/FDA to disinfect the tank from all harmful pathogens. The dose utilized is to be safe as per OECD guidelines.
- vi) **UV Radiation** : UV radiation is to be used to eradicate remaining suspended and floating bacteria in the tank.

Terms & conditions:

- 1) **Security Money**: A sum of **Rs.10,000/-** (Rupees Ten thousand only) has to be deposited as security money within 15 days from the award of this contract in the form of Demand drawn only in favour of Director, ICAR-NINFET and payable at Kolkata. The performance security money will be refunded (without any interest accrued thereon) after the expiry of the contract satisfactorily. However, if the services of your firm are not found suitable and repeated complaints are received from users and the complaint is not attended to/rectified on same day by the firm, then the security deposit shall be liable to be forfeited.
- 2) If the firm does not accept the offer, after issue of letter of award by Institute within 15 days, the offer made shall be deemed to be withdrawn without any notice & earnest money forfeited.
- 3) ICAR NINFET will not bear any extra cost on any account other than the rate mentioned above. Payment will be made through e-transfer after every 06 months (half yearly basis) on production of tax invoice in duplicate and satisfactory work certificate from DDM section of ICAR NINFET. Bank Account No, Account Holders Name, Branch Name and IFSC code of the bank must be given in NEFT mandate form, failing of which payment will not be released. Tax will be deducted at source as per rule, if applicable
- 4) GST or any other tax applicable or made applicable in respect of this contract shall be payable by contractor which will be reimbursed by the Institute. However the contractor will submit a copy of GST Depository challan to the Institute alongwith bill.
- 5) Your firm must employ mechanized cleaning and disinfecting process including mechanized dewatering, sludge removal, high pressure cleaning, vacuum cleaning, anti bacterial spray and UV radiation of this work.
- 6) Your firm must give a certificate after every cleaning operation that the dose of antibacterial spray is safe and as per OECD guidelines. Copy of license from Food & Drug Administration (FDA) for the purchase of anti bacterial agent used for disinfecting the tank or provide evidence of purchase of the anti bacterial agent through licensed firm of FDA.
- 7) Your Firm/Agency is entirely responsible for safety and health of your staff while working at the Institute. All the safety norms must be followed properly.
- 8) Electricity and water will be provided by the Institute from its available outlets / points only. Arrangement for extension to site will have to be done by your firm.
- 9) Site cleaning after work completion has to be done by your firm.

 12/12/2019

- 10) After cleaning of tanks there should be no adverse impact on human health after refilling of tanks at least till the next date of cleaning scheduled in the Frequency Chart.
- 11) In case any shortcomings or deficiencies are noticed during the currency of contract period or any other contractual dispute, the contract can be terminated giving by giving one month notice. The decision of the Director, ICAR NINFET in this regard shall be final and binding.
- 12) The contract can be extended for further period of two more years on year to year basis subject to satisfactory performance of the firm at the same rate and terms & conditions.
- 13) If the contract is terminated on the grounds of glaring shortcomings or deficiencies during the currency of its tenure including extended tenure, if any, ICAR NINFET shall have all rights to make suitable alternative arrangements for a period of 45 days from the date of such termination or till a new tender is finalized whichever is earlier and the difference in cost, if any, will be borne by the agency/contractor.
- 14) The rates are fixed for the period of the contract and no request for any change/ modification shall be entertained before expiry of the period of the contract.
- 15) It is the obligation of your agency to follow the minimum wages issued by the appropriate Government under Minimum Wages Act, 1948. The ICAR NINFET shall have no liability, financial or otherwise, for any harm/damage/injury caused to the manpower/machinery deployed by your firm in the course of performing work of this Institute. Neither the firm nor its workers shall have any claim on ICAR NINFET for compensation or financial assistance on this account.
- 16) It shall be the responsibility of your firm to comply with all the provisions of Acts, statutory requirements and Government instructions.
- 17) The service provider's personnel shall not divulge or disclose to any person any details of office, operation process, technical know-how, security arrangements, administrative and organizational matters as all of these are confidential in nature.
- 18) Your Agency shall issue necessary instructions to its employees to act upon the instruction given by the supervisory staff of the ICAR NINFET.
- 19) Liquidated Damages clause:
 - (i) Contractor shall be responsible for the faithful compliance of scope of work mentioned in Annexure I.
 - (ii) Any authorized person may inspect the premises to see the work carried out by the agency. Shortfall, if any, will be communicated to the agency/ contractor in writing/ email by ICAR NINFET. In the event of any shortfall or services found unsatisfactory, Liquidated Damage clause will be invoked by levying a penalty @Rs. 500/- per day. The Liquidated Damage amount will be deducted from the bill of the agency.
 - (iii) After three such incidents of unsatisfactory reports, the contract shall be liable to be terminated. Performance Security will also be withheld in full or part. Final decision for invoking penalty will be taken at the level of Director, ICAR NINFET.
- 20) Any dispute arising out of and in relation to this agreement shall be referred the Director, ICAR NINFET. His decision will be binding on the contractor.
- 21) Other terms & conditions as contained in our tender document will invariably be applicable in this Annual Rate Contract.

Yours faithfully


Asstt. Administrative Officer (Adm III)

Copy to

- 1) I/c DDM